Finding Focus Through Mindfulness  
By Sallie Smith

Mindfulness has taken root in the work environment as a tool for combatting workplace stress and increasing attentiveness. The practice involves maintaining a nonjudgmental state of awareness on the present moment while acknowledging and accepting one’s thoughts, emotions and experiences. The goal of mindfulness meditation is to practice being mindful of whatever happens. Focusing on being unconditionally present allows us to experience ourselves without distraction or wishing things to be different.

Given today’s challenges and complexities, attention is a valuable commodity. As people seek ways to cope with the increasing demands on their time and attention, interest in mindfulness is growing. Library Journal’s April list of best sellers in the spiritual living category includes two recent releases: Happiness: The Mindful Way, by Ken A. Verni; and Living Mindfully: At Home, at Work, and in the World by Deborah Schoeberlein David.

In the workplace, highly competent people are finding themselves overwhelmed and underperforming. Managers view mindfulness as a way to improve employee focus, which, in turn, can boost productivity. The better a person is able to manage their attention, the greater chance they can focus on accomplishing tasks with greater efficiency and effectiveness. A 2012 University of Washington study found that mindfulness meditation had a positive effect on multitasking, allowing workers to stay on task longer, with increased focus and less negative stress. Other benefits of mindfulness include increased energy and creative thinking, and the ability to make decisions more quickly.

Lawyers, law students and law librarians are among those exploring the benefits of mindfulness meditation. AALL’s Mindfulness in Law Librarianship Caucus http://community.aallnet.org/mindfulnessinlawlibrarianshipcaucus/home offers numerous resources on the topic. One of the “must-have” programs at this year’s AALL Annual Meeting is Mindful Meditation: Reduce stress and improve your work, workplace, and world, moderated by WPLLA member Karen Shephard. Also participating in that program is Teresa Brostoff, University of Pittsburgh Professor of Legal Writing, who has been conducting weekly meditation sessions for law school faculty, librarians, students, and staff to encourage mindful awareness of tasks and make life a bit less stressful and potentially more productive.
As another WPLLA program year comes to a close, our thoughts this spring turn to new and creative endeavors in keeping with the 2016 AALL annual meeting theme “Make It New: Create the Future.”

This issue offers some tools to help you harness that creativity and be more productive. Mindfulness is a way to focus one’s attention on tasks and creative thinking (our own Karen Shephard will be moderating a “must-have” Mindful Meditation program at this year’s conference). By sharing tips for managing time and energy at a recent WPLLA brown bag session, Rob Duncan reminded us to refuel our energy levels in order to stay productive in this hyperconnected world. In the Technology Corner, our ever-creative columnist Susanna Leers offers some fresh ideas for spring with apps and online resources that add fun and creativity to your work.

Our chapter continues to welcome new members, follow other members as they move to new positions, and salute those among us who deserve our heartfelt recognition for their exceptional service and commitment to WPLLA and the legal community (see Member News).

Thanks to all the individuals who contribute their talent and energy to make this newsletter a colorful documentary of our chapter activities. I may edit the content, but it is Pat Roncevich who really makes the pages come alive! I made my debut as newsletter editor with the Fall/Winter 2012 issue, and with this Spring 2016 issue I am stepping down as editor, hopeful that a fresh face will step-in to fill my shoes. After 13 years as Barco Law Library’s Cataloging/Systems Librarian, I am retiring at the end of June. Working with everyone at WPLLA and Pitt Law has been a wonderful experience, but now it is time to move on to new adventures!

Enjoy,
Sallie

Sallie Smith is Cataloging/Systems Librarian, University of Pittsburgh Barco Law Library.

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2016 WPLLA Spring Banquet

WPLLA Spring Banquet, Wednesday, May 18, 5:30 - 8 p.m.
Barco Law School Rooftop Garden, 3900 Forbes Avenue

Program to Include:
Paula Reed Ward - Pittsburgh Post-Gazette Court Reporter
Recognition of retiring members of WPLLA for their service
Joel Fishman and Sallie Smith

Watch your emails for more details.
Thanks to LexisNexis for their sponsorship of the event.
On February 4, 2016, Ann Unger presented a brown bag webinar to about 12 interested WPLLA members. Ann focused on three areas of online research: free and open, low-cost and incubators/innovators.

Open and free sites discussed included Fastcase’s Public Library of Law, Justia, LII - Cornell University, Google Scholar, and Ravel. Both Justia and LII can be used as a starting point for basic reference to explore a type of law or define a term. Google Scholar, as most of us know, offers comprehensive case opinions. (Great tip: use “allintitle:” before party names.) Ravel is a fairly new resource. Its claim to fame is data driven research and visualization. The results are chock-full of metrics and analytics. You can search federal and state case law. Ann had time for only a cursory look and shared a colourful search result with a graph looking like a disco squid. She encouraged us to check it out for ourselves.

Other free sites mentioned were FDYss.gov and USA.gov for federal materials, and a myriad of the more problematic state sites such as the robust but outdated Washlaw.edu, National Center for State Courts, LawSource.com, DRAGNET and the survey-bearing National Conference of State Legislatures. Ann pointed out that the major problem with primary state legal information is that there is no consistency or across the board open status. For more reading on this topic read Sarah Glassmeyer’s “State Legal Information Census: An Analysis of Primary State Legal Information.”

Next, Ann took us on a tour of Fastcase and Casemaker, lower cost alternatives to the “Big 3” (Lexis, Westlaw and Bloomberg Law). Fastcase features data visualization, Boolean, natural language and citation searching, and includes primary law from all 50 states, cases, statutes, regulations, court rules, and constitutions. Fastcase allows you to customize your search results and shows you how many times each case has been cited. Casemaker is offered for free to Pennsylvania state bar members. Casemaker’s strength is its comprehensive Pennsylvania content. The Pennsylvania Code and Bulletin are up-to-date. Casemaker features Boolean searching and the cite checking is facile - just thumbs up or down. Ann reported that while Fastcase is more agile, Casemaker is more traditional and familiar.

Ann also offered some reading and a webinar to get us thinking about what’s next in legal research online. Check out “Lawmeggedon 2015 - The Disruption is Now!” webinar presented by Jean O’Grady and John DiGilio, and “Who Will Disrupt Legal Research?” by David Houlihan. There are many new faces in the online research crowd. EBooks, apps, PacerPro, and Casetext (a group-share virtual legal pad) are all indicators of a new generation of legal researchers that may shake up the “Big 3.” Ann encouraged us to think about how we evaluate resources. Think up some questions and test drive these websites to get a feel for what may be a useful, thrifty research alternative or what may be more trouble than it’s worth.

Hayley A. Kile is Reference Assistant at K&L Gates.
Contributed by Mary Stacy:

Me Before You, by Jojo Moyes -- Louisa Clark is an ordinary girl living an exceedingly ordinary life - steady boyfriend, close family - who has barely been farther afield than their tiny village. She takes a badly needed job working for ex-Master of the Universe Will Traynor, who is wheelchair bound after an accident. Will has always lived a huge life—big deals, extreme sports, worldwide travel—and now he’s pretty sure he cannot live the way he is. Will is acerbic, moody, bossy—but Lou refuses to treat him with kid gloves, and soon his happiness means more to her than she expected. When she learns that Will has shocking plans of his own, she sets out to show him that life is still worth living.

Contributed by Linda Tashbook:

The Last Confession of Thomas Hawkins, by Antonia Hodgson -- Set in late 18th Century London, this funny adventure novel alternates between Thomas’s ride to the hanging post and the events that led to his murder conviction.

Last Bus to Wisdom, by Ivan Doig -- An eleven year old boy, living with his grandma on a Montana sheep ranch in 1951, is sent to his great aunt for the summer while his grandma recovers from surgery. But the great aunt turns out to be a horrible aunt. Fortunately, when she puts him on a bus to the orphanage, her husband joins the kid and runs away with him.

Contributed by Cynthia A. Cicco:

A Guest at the Shooters’ Banquet: My Grandfather’s SS Past, My Jewish Family, A Search for the Truth, by Rita Gabis
The author, from a Lithuanian Catholic and Eastern European Jewish family, discovers her grandfather had been the chief of security police under the Gestapo in the Lithuanian town of Svencionys. She begins a quest to learn about the man she thought she knew.

Between Shades of Gray, by Ruta Sepetys -- A fifteen year old girl and her family are torn from their home, separated from her father, and sent by train to a work camp in Siberia.

Contributed by Sallie Smith:

The River of Doubt: Theodore Roosevelt's Darkest Journey, by Candice Millard -- After his humiliating 1912 defeat in a third-party bid for the White House, Theodore Roosevelt accepted an invitation to join a South American expedition to explore the “River of Doubt”, an uncharted tributary of the Amazon. The small group, including Roosevelt’s son Kermit, struggled through tropical wilderness and treacherous rapids enduring hostile Indians, piranhas, disease and starvation. Three men died, and Roosevelt sustained an injury that weakened him to the point of telling Kermit to leave him to die so he would not impede their struggle out of the rainforest. This adventure-filled narrative highlights an amazing accomplishment that changed the map of the Western Hemisphere forever.

Contributed by Melanie B. Cline:

A Valley of Fear, by Sir Arthur Conan Doyle.
The Reincarnationist, by M.J. Rose.
Nemesis, by Agatha Christie.

Contributed by Joel Fishman:

Madison's Hand: Revising the Constitutional Convention, by Mary Sarah Bilder.
Fresh Ideas for Spring!

During this past winter, NELLCO (the New England Law Library Consortium) held a technology webinar series with Beth Ziesenis, author of *Nerd Know-How: the Best Apps for Work & How to Use Them*. Beth shared lots of tips about apps and online resources specially geared towards NELLCO members, to help make our work easier and more productive. Each episode focused on a different aspect of what we do, with helpful websites, apps and tips for cost-savings and efficiency. Here are a few highlights:

**ORGANIZE**: Beth dazzled us with her clever usage of IFTTT (If This Then That) [http://ifttt.com](http://ifttt.com), a service “linked to EVERYTHING”; it automates tasks with 200 cloud-based services, online systems and high-tech gadgets. Also LastPass for password management [http://lastpass.com](http://lastpass.com).

**COLLABORATE**: JoinMe for screensharing [http://joinme.com](http://joinme.com); Zoom for free videoconferencing with up to 25 people [http://zoom.com](http://zoom.com); Trello for project management [http://trello.com](http://trello.com).

**SHARE**: Issuu is an online magazine publisher that converts almost any document into a flip-pable magazine [http://issuu.com](http://issuu.com).

**OUTSOURCE**: Fancy Hands, a virtual assistant service, can help with quick, small tasks including internet research [http://fancyhands.com](http://fancyhands.com).

**DESIGN**: Canva is a graphic design tool to create professional-looking graphics [http://canva.com](http://canva.com); Pixlr is a free online alternative to Photoshop, with a wide variety of photo-editing tools [http://pixlr.com](http://pixlr.com).

**CREATE**: Animoto is an instant movie tool, stitching together images and videoclips with themes and music [http://animoto.com](http://animoto.com); Tagxedo [http://tagxedo.com](http://tagxedo.com) makes beautiful word art out of anything: it created this in an instant with the url for WPLLA:
Member News

My name is **Kate Weidner** and I am the Law Librarian for Beaver County. I earned my undergraduate degree in Library Science at Clarion University and am currently halfway through my Master’s program in Library Science. Over the next few months, we will be implementing an automation system in conjunction with the Beaver County Library System. I am very excited to have an online catalog and increased visibility for the Law Library! I had previously been employed as the Director of the New Brighton Public Library. Switching from a public to a special library has been like learning an entirely new language! My husband and I have a one year old little girl and two fur babies. In my spare time, I enjoy baking, crocheting and reading, of course!

My name is **Melanie Cline** and I started working in January as a Research Specialist at Buchanan Ingersoll & Rooney. I am part of a small library team that takes care of the libraries and research needs for all of our offices. I have been away from law librarianship for several years, having previously worked at Meyer Darragh and Eckert Seamans. During my law hiatus, I was the Librarian at the Pittsburgh Institute of Mortuary Science. This was quite a different experience than working at a law firm. I worked primarily with students and professors, although I helped an occasional funeral director as well. I had a small, but diverse collection covering such topics as small business management, grief counseling, restorative arts, and mortuary law. I am enjoying my return to the fast-paced world of law libraries, and am remembering all the things about law librarianship that I thought I had forgotten. I am also adjusting to many more email requests, and fewer phone calls and walk-in questions. When not at work, I am often running my kids, Hazel (14) and Linus (11), to activities. I enjoy reading and baking, and planning weekly family game nights.

**Rita Young-Jones** moved from Research Services Librarian at Reed Smith, to Law Librarian at K&L Gates in February. She works second-shift to assist with research requests coming from the West Coast as well as back up for her East Coast colleagues. While she’s no longer an embedded librarian with an intellectual property practice group, she is hoping to pick up a liaison group within the year.

**Stosh Jonjak** assumed the position of Manager of Library Services at Morgan, Lewis & Bockius LLP in February. Previously, he had been a Research Services Librarian at Reed Smith for nearly six years. Researching is still a healthy component of day-to-day duties; however, he now has budgetary and project management responsibilities as well. He is working with a great team of librarians and is enjoying the new position very much.
Dear WPLLA members,

I am about to hand over the presidency to the capable and enthusiastic Pat Roncevich, but not before saying a heartfelt thanks to all of you. You have helped sustain WPLLA as a thriving community as it approaches its 40th anniversary in 2018.

It has been a privilege to work with the collegial and resourceful Board - outgoing Secretary Sallie Smith who turned over minutes with lightning speed and accuracy, Treasurer Liz Whittington who also continued to work on our website redesign and members directory, Past President Cindy Cicco who offered continuity and steered our Nominations effort, and Members-at-Large Sarah Steers and Donna Kielar who volunteered their efforts in special organizational assignments. Special thanks to the nominated candidates for Vice-President, Secretary, and Board Member-at-Large who stepped up to run for office.

Thank you to all who hosted and presented programs, contributed to the newsletter, and offered help and suggestions when called upon. Our newsletters serve as permanent documentation of some if not all of these efforts. You gave substance to WPLLA’s mission.

This term saw AALL’s Rebranding Initiative, which prompted a spirited discussion among members on our identity and future of our profession and within our institutions and the broad legal community. Some commentators stressed urgency in changing our roles while others felt “law librarianship” continues to express the essence of our roles. Certainly, we are seeing changes in our profession, and this may explain the decrease in the number of WPLLA members from six years ago. I would encourage all members to promote our organization whenever possible and I encourage any law firm librarians or legal information professionals to join WPLLA for networking and so much more.

One initiative in process is our review of the “committees” – we are working to give thumbnail descriptions and time commitment estimates to encourage members to be part of these teams. Your volunteering a few hours can make a real difference and ease the responsibilities of committee chairs and the Board.

We look forward to our closing banquet as a special celebration of our members’ valuable contributions to the local legal community --- hope to see you there! - Ann

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**Congratulations Frank Yining Liu**

*2016 AALL Hall of Fame Award!*  

Frank Yining Liu is Associate Dean for Legal Programs and Professor of Law, and Director of the Duquesne University School of Law Center for Legal Information. Frank joined WPLLA when he started work at Duquesne Law Library in 1980. Among his many accomplishments, Frank has played a key role in the establishment and development of WPLLA and bringing the AALL Convention to Pittsburgh.

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**Retiring**

Dittakavi Rao, Associate Director of the Duquesne University School of Law Center for Legal Information and Adjunct Professor will retire June 30. He is a long-time member of AALL and WPLLA, and co-author of several legal research publications. He also compiled Duquesne University Law Library’s Pennsylvania Legal Research Web Site [http://www.pennsylvanialegalresearch.com/](http://www.pennsylvanialegalresearch.com/).
On March 16, Rob Duncan and Stosh Jonjak co-presented at the WPLLA March Roundtable WebEx from a conference room at K&L Gates. Both topics were interesting and well-received by all participants.


Stosh first presented a comparison of free current awareness tools. Paper.li is a content curation service that searches the web and social media for content the user requests, and presents it in the form of an online newspaper. The user can choose email frequency and content can be added to the newspaper. Paper.li was initially developed as a way to corral Twitter chaos by compiling tweets and organizing the news feed. One drawback is that you need to know good content sources beforehand because Paper.li is not reliable for finding content sources for your topic. Another downside is that Paper.li used to allow you to rank content sources but now requires the user to upgrade service (and pay) for that ranking.

Scoop.it is another free service intended for content curation and publication. Stosh suggested that Scoop.it could be used as a personal news aggregator. The user can set up RSS feeds for germane blogs. Relevancy is ranked by how many times an article has been shared on social media sites. While the search engine is more robust than Paper.li, Stosh recommends that the user should identify good sources.

Both of these free sources are useful but law librarians may find them lacking when compared to subscription sources such as BNA Convergence, where the searching and ranking is based on the familiar terms and connectors. BNA Convergence is also a much better source for international content.

Another way to stay abreast of law librarianship is to dip a toe in the blogosphere pool. Stosh mentioned several sites for interested librarians to investigate. Robert Ambrogi’s LawSites tracks websites and products of interest to the legal profession. Dewey B Strategic is the blog-child of Jean P. O’Grady, J.D. M.L.S. knowledge strategist. This blog surveys trends of where law librarianship is headed. Law Hackers newsletter curates legal tech startups. And finally, PinHawk provides a daily overview of law technology news.
Tips for Improving Productivity

Rob Duncan’s presentation, *Keeping the Wolves at Bay: Tips for Improving Productivity and Maintaining Your Sanity in Our Busy and Hyperconnected Lives*, provided us with tips and tricks for energy and time management in today’s world where boundaries between work and personal lives are blurry and muddled. Rob saved us some time by reading several articles about productivity from and sharing key ideas and suggestions for improving output.

Due to technology, we can now work from almost anywhere, anytime. That flexibility can work against us as much as it can work for us. The popular solution is to simply log more hours but time without energy is like a vehicle without fuel, going nowhere fast. By calibrating how we accumulate and expend energy, coupled with time management, we can achieve greater productivity at work and at home.

According to an article in the October 2007 issue of the *Harvard Business Review* titled “Manage Your Energy, Not Your Time,” by Tony Schwartz and Catherine McCarthy, energy comes from 4 main sources: the body, emotions, mind and spirit. Learning to tap into and nourish these wellsprings can help to increase productivity. Taking quality short rest breaks replenishes our batteries. Try to put a more positive spin on emotions. Limit multitasking and create a work activity hierarchy by focusing on one high impact task. Try doing work that you are good at and that most inspires you. Take time out for what is important to you. Identify core values and live by them.

The flip side of the productivity coin is time management. Rob offered these top seven time management tips:

1. Do things today that increase your time tomorrow. Automate or delegate.
2. Own your time.
3. Challenge the myth of the “ideal worker.” Take those rest breaks!
4. Recognize being “busy” as a lack of focus.
5. Make behaviors that you want to adopt measurable. Keep a log or a journal.
6. Step back. Take a break, take a walk.
7. Just say no. Or, if it’s your boss you are saying no to, figure out how to get them to say no for you.

Rob presented a lot of useful and adaptable information and tips that we can use in our professional and private lives.
Dear Friends,
After serving 39 years, 3 months, and two days as county law librarian, I will retire on June 30, 2016. It is with some sadness that I leave a job that I love, but I will be age 70 in September and find that it is a good time to do this. I expect to come back in Spring 2017 and teach in the University and hopefully other venues as well. I want to thank all of the members of WPLLA for the many friendships that we have had over the past four decades (an understatement) and plan to continue to participate in the Association. I wish everyone good luck in their own positions and hope you enjoy your work as much as I have enjoyed mine.

Joel Fishman, Ph.D., M.L.S.
Associate Director for Lawyer Services
Duquesne University Center for Legal Information/Allegheny County

It is just moments after your announcement, Joel, but it’s already been put in sharp relief just how sorely you will be missed. I remember stumbling into the county law library nearly a decade ago knowing nothing about legal research in Pennsylvania. You held my hand, showed me around, and basically answered my research question for me -- something you did for me repeatedly over the years! Our community, and by extension the lawyers and students we serve, will miss you greatly. There are surely some big shoes to fill over there. Congratulations on a legendary career and best wishes to you in retirement.

-- Rob Duncan, Associate Director of Library & Information Services, K&L Gates

Joel, you will absolutely be missed. I’m very thankful for all the help you’ve given me and all the time and energy you’ve dedicated to this profession, and always in such a gracious manner! We all are indebted to you. You made us all better at what we do. I wish you nothing but the best in retirement.

-- Stosh Jonjak, Manager of Library Services, Morgan, Lewis & Bockius LLP

Joel, this is indeed a sad day for WPLLA and the entire legal community in Pittsburgh! Most of us cannot count high enough to describe the number of times you have helped us and taught us something new. I for one am having difficulty imagining how I am going to do as fine a job without your knowledge and assistance. I knew this day would eventually come but dreaded it personally. I have enjoyed our fun conversations in the library and at AALL annual meetings. I wish you great happiness and relaxation in your retirement.

-- Cindy Cicco, Librarian, Pepper Hamilton, LLP
Joel Fishman

Oh my goodness, all the things you’ve seen! We started down this road when the Lexis terminal was as big as a boat and cases were printed on silver thermal paper. Westlaw didn’t exist, PCs hadn’t found their way into our world yet, and we used carbon paper and correction tape! Young associates came to the library early just to make sure they got a seat, and we had the honor of knowing the great and grand gentlemen of the law (Messrs. Kirkpatrick and Lockhart in my own case). You, too, are a great and grand gentleman of our profession, and we are all better librarians for having had the opportunity to work with you and learn from you. Many thanks and heartfelt wishes for a wonderful retirement.

-- Gwen Vargas, Director of Library & Information Services, K&L Gates

Joel, I agree with the previous sentiments that have been expressed. My goodness, you will be missed! You have been like our rock and guiding star. Wishing you much happiness in your retirement.

-- Betty Ward, Law Librarian, Westmoreland County Law Library

Congratulations! A tough decision, I’m sure. But it sounds like you’ll definitely still be busy and connected. I wish you all the best and look forward to seeing you in your new (hopefully) more relaxed role. THANK YOU for your support and guidance through the years!

-- Karen Shephard, Information Services Librarian, University of Pittsburgh Barco Law Library

Joel, you are proof that law librarianship keeps people young! No, I think your boundless energy, kindness, and smarts are YOU!

-- Ann Unger, Manager of Library Services, Dickie, McCamey & Chilcote, P.C.

Wow, I very much agree with everyone that I cannot image not having you to call! I wish you a wonderful retirement – enjoy your family and take some time for yourself.

-- Mary Stacy, Librarian, Babst, Calland, Clements & Zomnir, P.C.
WPLLA Programs

The Legal Research Workshops Revisited?
By Karen Shephard

Roundtable leader Joel Fishman led a lively discussion on the future of WPLLA’s Legal Research Workshops. The brown bag lunch, hosted by Cindy Cicco at Pepper Hamilton LLP, took place April 19, noon to 1 p.m. with members attending both in person and via teleconferencing.

As WPLLA members are well aware, times have changed and law firms have too. For many years, WPLLA offered Legal Research Workshops to support law firms and their summer associates by providing training sessions to boost summer associates’ knowledge and research skills in areas of law they are likely to encounter while working at the firm. While geared toward students, the sessions often have been open to and attended by legal professionals wanting to brush up on their skills or learn about new resources and techniques. Roundtable members supported the wider outreach.

Considering the changes in today’s legal practices and recognizing the challenge for summer associates to get away from work to attend the programs, the roundtable group decided that offering the workshops as short webinars, ranging from 15 to 60 minutes, could overcome schedule difficulties and offer wider outreach. Recording webinars for later access also was also supported. A hosting site and standardized format will be identified. The group developed a list of potential webinar topics to help summer associates and others sharpen their legal research skills:

Are there other areas of legal research instruction WPLLA should provide to meet today’s demands? Please share your ideas and comments by contacting Karen Shephard shephard@pitt.edu. YOUR INPUT IS NEEDED! Stay tuned for more details as this exciting legal research initiative moves forward.

Know Before You Go – Fun Facts about Chicago
Compiled by Hayley Kile

1. What Chicago confection first offered in 1934 inspired urban myths, a fad diet, was added to a time capsule and created a panic in 2012?
2. What classic amusement park ride debuted in Chicago?
3. Chicago is home to what public institution, oldest of its kind in the United States?
4. What pioneering civil engineering feat was achieved in 1900?
5. Lou Mitchell’s, Cadillac Ranch, Snow Cap Drive-in, The Gemini Giant, Milk Bottle Grocery and Wigwam Village are all found on what famous highway that begins in Chicago?
6. Which of these items was NOT invented in Chicago?
   a. The skyscraper
   b. Deep-dish pizza
   c. Wrigley’s chewing gum
   d. The Slinky
   e. Zippers
   f. Vacuum cleaner

7. Which of the following media productions did NOT originate in Chicago? For answers, turn to page 17.
WPLLA Executive Board Minutes

November 17, 2015

WPLLA Executive Board Minutes, November 17, 2015, 9:00 a.m., Dickie, McCamey & Chilcote


Minutes – Sept. 15 board meeting and Oct. 21 annual business meeting minutes approved.

Listserv, Directory, and Membership renewal – Ann is reviewing renewals to finalize the membership list. Liz will then create a directory, in PDF format, and Ann will do some further editing and send out the directory out as a pdf to the listserv. The future website will allow us to post the directory and have passwording to access it; members will be notified of its availability via the listserv. Liz questioned if every issue of the newsletter needs to be on the new website, as this takes up memory (the chapter signed up for the lower cost of memory). Sallie said it was important that members be able to cite to articles they wrote for the newsletter. The board agreed to keep five years of newsletters on the website, noting that older issues will be provided on request. The older issues will be maintained Google drive.

Programming – Pat compiled a spreadsheet, on the Google drive, detailing WPLLA events and programs (dates, locations, speakers, costs, attendance). This will be a working document to guide future programming. Pat and Mary Stacy are finalizing details for the December 2 holiday party, which will be a catered meal (Hazelnut Catering) featuring entertainer Slim Forsythe. Thomson Reuters has agreed to sponsor event. The board agreed to charge $15 for members and $20 for guests/nonmembers. Upcoming programs: January webinar by Ann Unger on useful free legal research resources, February program by Stosh Jonjak on legal technology current awareness resources, and March roundtable by Robert Duncan.

Duties and Responsibilities – Ann shared a draft of a guide for board members compiled by Karen Shephard, Melanie Johnston, and Stosh Jonjak. Ann will reformat the information into spreadsheet to provide a timeline of duties/activities for board members and committees.

Committee volunteers and reaching out to new members – Ann asked Donna to help compile committee descriptions, and suggested looking at the GPLLA website for ideas. The committee descriptions will be helpful when soliciting member volunteers.

Legal Research Committee – Ann said Karen and Joel volunteered for this ad hoc committee, but neither wants to act as chair. Karen wrote a summary about the committee for the WPLLA Newsletter, Fall 2015. Ann will review the committee’s status, along with information compiled last year by Cindy on what other chapters do in this area.

Grants/Scholarship – Ann confirmed that the chapter qualifies every three years for an AALL grant. (Stosh Jonjak received the AALL chapter grant in 2014.) The board approved support for attendance to the annual Leadership Training at AALL’s convention, but made no further decisions on any other scholarship grants.

Treasurer’s Report – Liz Whittington reported a $6,386.15 checking account balance. She will confirm the CD amount and maturity date at the next meeting.

Archives – Cindy will investigate the whereabouts of the chapter archives. She recalled that the University of Illinois had volunteered to be a repository for chapter archives. Members said some materials had been at Duquesne but their whereabouts are unknown. Pat has some materials at the Barco Law Library.

Adjournment – The meeting adjourned at 10:00 a.m.

Submitted by Sallie Smith, WPLLA Secretary, November 17, 2015 and amended by Sallie Smith, March 15, 2016.
WPLLA Executive Board Minutes

February 17, 2016

WPLLA Executive Board Minutes, February 17, 2016, 9:00 a.m., Dickie, McCamey & Chilcote

Present: Cindy Cicco, Donna Kielar, Pat Roncevich, Sarah Steers, Ann Unger, Liz Whittington. Absent: Sallie Smith

Minutes: The November minutes have not yet been approved, pending corrections regarding the website. Once edited, they will be approved at the next meeting.

Website Redesign/Listserv: Ann Unger reported the directory would be made available; work is being done to ensure the list is protected.

Education Committee: A survey is needed to determine how to proceed. Karen Shephard and Joel Fishman will work on this. The committee would like to add a firm librarian for broader perspective.

Programming: Ann Unger and Sarah Steer’s program received good feedback. Due to Stosh Jonjak’s job change, he is unable to do the February webinar. He and Rob Duncan will do a joint program in March. Pat Roncevich is trying to contact Stacey Etheridge at WVU about a joint program. If that doesn’t work, it was suggested that there be a joint discussion among librarians, possibly led by Donna Kielar. Tentative plan for the year-end banquet is speaker David Harris at Pitt Law’s new patio in May, after the school term when parking in Oakland is less problematic. It was discussed that vendor programming is not something we want to pursue, and there is a need to work on programming earlier in the new term. Payment from the West party still has not been received; Pat Roncevich will follow up with Mary Stacy. Ann Unger suggested sending a note to members soliciting program ideas.

Committee Review: Donna Kielar is looking at other chapters and their organizational structures, beginning with GPLLA and expanding to chapters of similar size; she will report on this effort at the next meeting.

New Business: The AALL rebranding and majority vote to continue as AALL was briefly discussed.

Newsletter: Nothing was reported about newsletter archiving and archiving through AALL, pending Sallie Smith’s input. A question was recently posted on the chapter listserv about advertisements in the newsletter. Ann Unger surveyed some groups - some pro, some con. Should we investigate vendor advertising or just continue having vendors sponsor our events? Ann Unger will summarize at the next meeting for discussion and vote, if necessary.

Treasurer’s Report: Liz Whittington reported trouble being locked out of the account so was unable to provide an accurate balance. She reported two new memberships. The CD, $3766.14, matures in March; there was discussion if is worthwhile having a CD. Liz Whittington reported problems with Citizens and there was discussion of having the accounts in one bank, preferably PNC. More discussion followed regarding cost and that a new treasurer will soon be elected. Liz Whittington will investigate cost and report at the next meeting. The Board agreed to rollover the CD.

Adjournment: The meeting adjourned at 9:50 a.m.

WPLLA Executive Board Minutes

March 16, 2016

WPLLA Executive Board Minutes, March 16, 2016, 9:00 a.m., Dickie, McCamey & Chilcote


Minutes: The Feb. 17, 2016 minutes and the Nov. 17, 2015 minutes were approved.

Treasurer’s Report: Liz Whittington reported a checking account balance of $5,937.38. The CD, at $3,773.12, matures this month. The CD APY at PNC is currently .2%. If we move the CD to Citizens, they will give a rate of .4% (12-month term). The Board voted to keep the CD and move it to Citizens so both checking and CD are at one bank.

Newsletter: The Board discussed the idea of accepting advertising for the newsletter, following a vendor request. Based on Ann Unger’s brief survey of other groups, it was noted that many chapters stopped advertisements when they moved their newsletters to electronic format. The Board agreed not to include advertisements in the newsletter, but to indicate to vendors that the chapter sometimes needs sponsors for events. Discussion followed about archiving the newsletters on the website. The Board had previously agreed to keep five years of newsletters on the website (due to limited memory), noting that older issues be provided on request and maintained on the Google drive.

Legal Research Committee: Karen Shephard and Joel Fishman think this is a worthwhile outreach for WPLLA, and they suggest a short program this year for summer associates as well as a survey to determine future direction. Ann Unger expressed concern about the short time frame for organizing a program, and suggested it focus on practical tips such as Pennsylvania and business research. Donna Kielar noted the number of summer associates varies greatly year to year. Cindy Cicco said firms may do training at a main office, not necessarily Pittsburgh, and questioned what audience the program should address (not necessarily just summer associates but perhaps paralegals as well). Pat Roncevich will organize an April roundtable to discuss the issue; Cindy Cicco will host the roundtable.

Programming: Pat Roncevich is planning the year-end banquet and is waiting to confirm the speaker. The event is planned for May in Oakland. Pat said $20 seems to be a good price, with guests paying more.

Committee Review: Donna Kielar looked at the organization of six comparable chapters, with varying results. Ann Unger said the purpose of this effort is to decide how we should present committees to our membership in order to encourage volunteering. Ann and Donna will develop a template for the information. Cindy Cicco will review what committees are included in the By-Laws. Pat Roncevich said a goal for next year could be to revise the By-Laws so they are more general in nature, with detailed information in the Handbook. Ann Under will verify if By-Law changes must be reviewed by AALL.

Chapter VIP Program – Ann Unger shared an AALL letter offering the chapter free conference registration for two non-AALL members. Cindy Cicco said this is offered every year to selected chapters. Ann said it is important that WPLLA members know about this and other scholarship opportunities, but that notices of such opportunities are difficult to find on the AALL website, and often announced too late for planning. Pat Roncevich suggested giving members a “heads-up” early in the year that such opportunities might be forthcoming.

Nominations Committee: Cindy Cicco, chair, is seeking candidates for Vice-President, Secretary, and Board Member. Ann Unger noted that Leadership Training is an incentive for vice-president. Ann will distribute the updated membership directory to Cindy as well as the membership.

Adjournment: The meeting adjourned at 10 a.m.

Minutes prepared by Sallie Smith, March 16, 2016.
WPLLA Executive Board Minutes

April 19, 2016

WPLLA Executive Board Minutes, April 19, 2016, 9:00 a.m., Dickie, McCamey & Chilcote


Minutes: March 16, 2016 minutes were approved, with a minor spelling correction.

Treasurer’s Report: Liz Whittington reported by email a checking account balance of $5917.38. She withdrew the CD balance from PNC, and is in the process of opening a CD with Citizens, pending an update of the signature card on file with Citizens. Ann Unger, Pat Roncevich and Liz Whittington will coordinate on this.

Nominations Committee: Cindy Cicco will distribute the ballot tomorrow morning in order to complete the election by May 1. Cindy Cicco and Ann Unger worked very hard to secure candidates for the open positions of Vice President/President Elect (Joel Fishman), Secretary (Kate Frey), and Executive Board member (Jamie Yancich).

Programming: Pat Roncevich announced that Paula Reed Ward, Pittsburgh Post-Gazette, will speak at the year-end banquet. The event will be hosted on the Barco Law Building Patio, with catered food. Sarah Steers volunteered to help Rhonda Fisch coordinate a special recognition of Joel Fishman for his many years of service to WPLLA and the Pittsburgh legal community.

Committee Review: Donna Kielar reviewed committee descriptions of seven different chapters around the country. The goal is to provide descriptions of WPLLA committee work in an effort to increase member participation. Donna will work with Ann Unger to have the information ready for distribution with the annual membership renewal form. Cindy Cicco said people seem willing to help but it is hard to get someone to lead a committee and assign charges. Donna Kielar suggested more responsibilities should fall on the committees, and less on the board members. Cindy Cicco suggested programming responsibilities be assigned to a committee so the Vice-President has more time to work with the President. Ann Unger suggested laying out tasks and asking for help. Cindy Cicco asked if more social events would encourage participation. Members agreed it was important to provide a mix of webinars and face-to-face gatherings, with possibly a September social event to kick-off the program year.

By-Laws: Ann Unger suggested the By-Laws be less detailed and more streamlined. Pat Roncevich supports revising the By-Laws but said it is a huge project that should be structured as a long-term plan, with priorities and goals.

Newsletter: Sallie Smith plans to begin the spring issue layout with Pat Roncevich next week. She said this issue will be her last issue as editor, since she is retiring at the end of June. Pat Roncevich agreed the newsletter, in its current form, is a time-consuming effort. Ann Unger suggested the website might provide an alternative platform, but needs to review the website status with Liz Whittington.

Membership Renewals: Cindy Cicco suggested the renewal form include whether or not the person is a member of AALL. She said the President sends out the membership emails, and the Treasurer collects the dues. The membership year begins June 1. Ann Unger said the sooner the membership list can be finalized the better, in order to begin planning the new program year.

Adjournment: The meeting adjourned at 9:52 a.m.

Minutes prepared by Sallie Smith, April 19, 2016.
1. **Twinkies** - In the 1920s and ‘30s, Hostess made mostly seasonal snacks that relied on local fruit that left the factory equipment idle much of the time. The VP, James Dewar, developed a sponge cake with banana cream filling for year round manufacturing. A banana shortage during WWII led to the Twinkie as we know it today: sponge cake with vanilla frosting. Although urban legend purports Twinkies’ longevity as knowing no bounds, the official shelf life is 25 days. President Clinton placed a Twinkie into a time capsule in 1999. In 2010, the Twinkie diet helped Mark Haub lose 27 lbs. In 2012, Twinkie production was suspended due to bankruptcy but resumed 8 months later.

2. **The Ferris Wheel** - Planners of the World’s 1893 Columbian Exposition in Chicago wanted to design and construct a notable landmark for the entrance. They found their answer in George Washington Gale Ferris Jr.’s sketch for a giant revolving steel wheel that measured 250 feet in diameter, had 36 cars and gave 60 people a 20 minute ride for 50 cents. The Chicago Wheel was a great success but was dismantled and rebuilt two times and then finally destroyed.

3. **Lincoln Park Zoo** - Founded in 1868, the Lincoln Park Zoo is the oldest zoo in the country. The zoo got its start with a gift of a pair of swans by New York Central Park’s commissioners and a purchased bear cub from the Philadelphia Zoo a few years later. Open 365 days a year and free, the zoo is home to more than 1,200 animals including big cats, polar bears, penguins, gorillas, reptiles and monkeys.

4. **The reversal of the Chicago River** - Due to concerns about the city’s water supply from Lake Michigan and the heavily polluted river, the Illinois state legislature decided in 1887 to reverse the flow of the Chicago River. It took 8 years to complete the 28 mile Chicago Sanitary and Ship Canal or the “Illinois diversion” which diverts water from Lake Michigan into the Chicago River and eventually the Mississippi River.

5. **Route 66** - The now decommissioned nostalgic Route 66 or “Mother Road” was established in 1926. The two-lane road ran 2,448 miles beginning in Chicago, Illinois and ending in Santa Monica, California. Route 66 served as the main roadway for migrants during the 1930s, particularly during the Dust Bowl. After WWII and the onset of more prosperous and mobile times in America, the evolution of roadside attractions produced iconic architecture and signage. Gas “filling” stations, diners and motels became harbingers of pop culture. A TV show, movies, songs and novels have all paid homage to Route 66.

6. **d. - The Slinky** was invented by a naval engineer in Philadelphia. As for Chicago inventions, the first steel frame skyscraper was the 10-story Home Insurance Building constructed in Chicago in 1885. Deep-dish pizza was concocted by Ike Sewell in 1943 at his restaurant Pizza Uno. William Wrigley Jr. was a soap and baking powder salesman who gave out free gum with purchases. It was so popular that he established Wm. Wrigley Jr. Company in 1891. In 1893, he invented Spearmint and Juicy Fruit. Wrigley Field is home to the Chicago Cubs. The zipper debuted at the 1893 Chicago World’s Fair. Originally called the clasp locker, Whitcomb Judson’s invention didn’t meet with commercial success. A vacuum cleaner called the Whirlwind was invented in 1869 by Ives McGaffey. Made of wood and canvas, the operator had to turn a crank and push it at the same time.

7. **a. - Look magazine** was published in Des Moines, Iowa from 1937-1971. Chicago media productions include Ebony magazine, founded by John H. Johnson and first published in 1945 by Johnson Publishing Company. The first serial drama considered to be a “soap opera” was *Painted Dreams* which debuted October 20, 1930 on Chicago radio station WGN. Hugh Hefner founded Playboy, a men’s lifestyle and entertainment magazine in 1953. Reportedly, Playboy is notable for its great articles and short stories. In September 1960, from CBS Chicago, 70 million viewers watched the first televised Presidential debate between Nixon and Kennedy.

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WPLLA Holiday Celebration

A Toe-Tapping Good Time
By Kate Frey

WPLLA holiday party participants were in high spirits at the December 2 event hosted by Babst Calland in Gateway Center. Chatter filled the room as members reunited to catch up on news and events. The delicious dinner by Hazelnut Catering was certainly worth the admission price. The Lemon Oregano braised Chicken was tender enough to cut with a fork. And the cookies for dessert were definitely decadent. Guest of honor was ‘Slim’ Forsythe, a former attorney turned Honky-tonk Troubadour. He regaled us with songs describing local color like Punxsutawney Phil and the “NorthernTier” area as he calls it. Slim even threw in a few Christmas selections, done in his own unique style. He told colorful stories about the histories of his songs and places he has played. He also made a plug for his live country music variety television show “Live at Nied’s Hotel” in Lawrenceville. You might think that playing in a law firm conference room is strange, but not for Slim. A former attorney, legal settings are not foreign to Slim and he even weaves some of his law background into his songs. The first time I ever saw Slim perform was at a lunch hour hootenanny in the Pitt Law courtroom. His “normal” venue, however, is in Lawrenceville at either Nied’s Hotel or the Thunderbird Café. All in all, it was an evening of good food and good cheer. Special thanks to hosts Babst Calland and Mary Stacey, and to Thomson Reuters for their generous support of the event.

Check out Slim: https://www.youtube.com/watch?v=mxJyRTQF-Gg

Photos by Pat Roncevich.
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